

DEPARTMENT OF HEALTH AND HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES

Program Announcement No. OCS-2003-03

SECTION I: Background Information

AGENCY: Office of Community Services, Administration for Children and Families, Department of Health and Human Services.

ACTION: A consolidated program announcement of availability of funds and requests for competitive applications for the following Office of Community Services' FY 2003 grant programs:

1. Assets for Independence Demonstration Program
2. Community Economic Development Program
3. Community Food and Nutrition Program
4. Family Violence Prevention and Services Program – Discretionary Funds Program
5. Job Opportunities for Low-Income Individuals Program
6. Training, Technical Assistance and Capacity-Building Program

SUMMARY: The Administration for Children and Families (ACF), Office of Community Services (OCS), invites eligible entities to submit competitive grant applications for new grants for the above grant programs pursuant to the Secretary's discretionary authority under the Community Services Block Grant Act, as amended, Sec. 42 USC 9922.

This Program Announcement contains instructions and all the forms necessary for submitting your application for the:

Assets for Independence Demonstration Program (IDA)

The IDA program enables a qualified individual to earn savings that can be used for the purchase or building of a first home, capitalization of a business, or the costs of post-secondary education.

Community Economic Development Program

This program is designed to address the economic needs of low-income individuals and families by creating employment and business ownership opportunities.

Community Food and Nutrition Program

The Community Food and Nutrition Program is designed to improve the overall health and nutritional well-being of all individuals including low-income persons, through health care and promotion of personal responsibility.

Family Violence Prevention and Services Program – Discretionary Funds Program

This program assists States and Tribal Organizations in supporting the establishment, maintenance, and expansion of programs and projects to prevent incidents of family violence for victims of domestic abuse and their dependents.

Job Opportunities for Low-Income Individuals Program (JOLI)

The JOLI tests and evaluates ways of creating employment and business opportunities for individuals receiving Temporary Assistance for Needy Families (TANF) assistance

and other low-income individuals through self-employment, micro-employment, micro-enterprise, new business ventures, expansion of existing businesses through technical and financial assistance and non-traditional employment initiatives that leads to their economic self-sufficiency.

Training, Technical Assistance and Capacity-Building Program

This Community Services Block Grant Program (CSBG) program supports training and technical assistance to State and local community action authorities to improve program administration, service delivery, coordination, and accountability. Funds support national training and technical assistance programs, innovative program management and service strategies at the State and local levels, the creation and dissemination of community action technical assistance materials, data collection, and reporting.

The attached chart includes some important features about each grant program included in this consolidated program announcement.

Office of Community Services - FY 2003 Consolidated Program Announcement

Name of Grant Program	Application Deadline Date	Who May Apply	Approximate New Funds Available	Maximum Grant Award	Estimated No. of Awards	Maximum Project Period
Assets for Independence CFDA # 93-602	8/11/2003	Non-Profit 501(c)(3) Orgs, CDFI's, Low-Income Credit Unions	\$16 Million	\$1 Million	50 grants	60 months
Community Economic Development Program CFDA #93-570 Priority Areas: Operational Projects Incremental Development Incremental Dev. (Native American) Developmental Planning Projects Administrative Management (AM) Training/ Technical Assistance (UT)	8/11/2003	Private Non-Profit Community Development Corporations	\$14 Million	\$700,000 \$700,000 \$700,000 \$350,000 \$ 75,000 \$500,000 \$270,000	9 Grants 15 Grants 2 Grants 10 Grants 10 Grants 2 Grant 1 Grants	36-60 months 36-60 months 36-60 months 36-60 months 12 months 17 months 17 months
Community Food & Nutrition Program CFDA # 93-571	8/11/2003	Public/Private Non-Profit Organizations	\$ 2.1 Million	\$ 50,000	42 Grants	12 months
Family Violence and Prevention and Services Program – Discretionary Funds Program CFDA # 93-592 Priority Areas: FV03-01- Resource & Employment FV03-02-Youth Dating Violence FV03-03-Dom. Violence Collab.	8/11/2003	Non-Profit Organizations	\$ 1.8 Million	\$365,000 \$250,000 \$100,000	2 Grants 1 Grant 9 Grants	24 months 17 months 17 months
Job Opportunities for Low-Income Individuals Program CFDA # 93-593 Priority Areas: Business Expansion Self-Employment./Micro-Enterprise New Business Ventures Non-Traditional Projects	8/11/2003	Non-Profit 501(c) (3) or 501(c) (4) Organizations	\$ 4.5 Million	\$500,000	9 Grants	36 months
Training, Technical Assistance and Capacity-Building Program CFDA # 93-570 Priority Areas: 1.1 CAA Continuing Education ... 1.2 Peer-to-Peer T/A ... 1.3 Effective Self-Sufficiency ... 1.4 Knowledge Transfer Collab. ... 1.5 Outreach/Service to Diverse ... 1.6 Asset Formation/Financial ... 2.1 Community Building Knowledge 2.2 Tech. Training and Career ... 3.1 Volunteers for Service in ... 3.2 Strengthening Participation ... 4.1 State Organizational Patterns ... 5.1 ROMA Implementation 5.2 Improving Community Action ... 6.1 Strengthening Role of Fathers 6.2 Promoting Healthy Marriages	8/11/2003	Eligibility Varies by Priority Area- Refer to Program Description in OCS FY 2003 Consolidated Program Announce- ment	\$ 1.5 Million	\$ 65,000 \$ 40,000 \$ 5,000 \$ 25,000 \$ 7,500 \$ 75,000 \$ 25,000 \$ 50,000 \$ 25,000 \$ 20,000 \$ 45,000 \$200,000 \$ 80,000 \$ 40,000 \$ 40,000	1 Grant 3 Grants 25 Grants 5 Grants 10 Grants 1 Grant 5 Grants 1 Grant 5 Grants 4 Grants 1 Grant 1 Grant 3 Grants 3 Grants	12 months 12 months 12 months 36 months 12 months 36 months 36 months 12 months 12 months 12 months 12 months 12 months 36 months 12 months 12 months

MULTIPLE SUBMISSIONS: There is no limit to the number of applications that an applicant can submit under this announcement as long as each application contains a different project/priority area for the specific grant program. Each application must be a complete application. There will be no information sharing. Each application requires signed 424,A,B,C, Project Narrative, signed Assurances, etc.

NUMBERS OF COPIES REQUIRED: A total of 3 copies are required. One signed original application and two additional photocopies must be submitted at the time of the initial submission.

SF-424: Please see Section V, “Instructions for Completing Forms SF-424” in this announcement for guidelines on filling out the SF-424. Note that lower left-hand corner the first page of the SF-424 must show a designation indicating the grant program and priority area under which funds are being requested. For example, CEDP/OP stands for Community Economic Development Program, Operational Projects. See Sections IIA-G, for a complete description of each grant program and each priority area within the grant program.

Additional Application Procedures pertaining to all OCS Grant Programs described in this announcement can be found in Section IV, “Application Procedures” and Section VI, “Application Contents”.

Dates: The closing time and date for receipt of applications is 4:30 p.m. (Eastern Time Zone), August 11, 2003. Mailed or hand carried applications received after 4:30 p.m. on the closing date will be classified as late.

OCS Operations Center

1815 North Fort Meyer Drive, Suite 300

Arlington, Virginia 22209

1-800-281-9519

ACKNOWLEDGEMENT OF RECEIPT: All applicants will receive an acknowledgement notice with an assigned identification number. Applicants are requested to supply a self-addressed mailing label with their application that can be attached to this acknowledgement notice. The identification number and the program priority area letter code must be referred to in all subsequent communications with OCS concerning the application. If an acknowledgement is not received within two weeks after the deadline date, please notify the OCS Operations Center by telephone at (703) 351-7676.

[Note: To facilitate receipt of acknowledgement from the operations center, applicant should include a cover letter with the application containing an E-mail address and facsimile (FAX) number if these resources are available to the applicant.]

FOR FURTHER INFORMATION CONTACT:

OCS Operations Center

Call: 1-800-281-9519 or

E-mail: OCS@lcn.net

FOR A COPY OF THIS ANNOUNCEMENT CONTACT:

OCS Operations Center

1815 North Fort Meyer Drive, Suite 300

Arlington, Virginia 22209

1-800-281-9519 or

E-mail: OCS@lcgnet.com

In addition, this announcement is accessible on the OCS website for reading or downloading at: <http://www.acf.dhhs.gov/programs/ocs/kits1.htm>

Supplementary Information: This Program Announcement consists of seven Sections plus Attachments:

Paperwork Reduction Act of 1995

Public reporting burden for this collection of information is estimated to average 10 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collected information.

The project description is approved under OMB control number 0970-0139 which expires 12/31/2003.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.